



# Thames Valley Council for Community Action, Inc.

Partnering for Prosperous Communities Since 1965

## TVCCA Board of Trustees CONFLICT OF INTEREST POLICY

1. No employee of the corporation may serve on the Board, and no Federal employee may serve on the Board in a capacity which will require him/her to act as an agent of or as attorney for the corporation in its dealings with any Federal agency.
2. No trustee shall, because of membership on the Board, be ineligible to participate in any program of the corporation or receive any service there from, for which such trustee qualifies on the basis of need and economic status.
3. Board members and their immediate families\*\* should not enjoy any financial gain from their position, including receipt of salary, goods or services for their Board participation. This shall not prohibit Board members and their families from eligibility for corporation services as set forth in number 2. above. Board members may be reimbursed for expenses associated with board services such as incidental costs of supplies, mileage, per diem, and lodging expenses incurred while attending out of town conferences or training approved by the entire Board.
4. Board members shall not seek or receive employment from the agency in any part-time or fulltime capacity. Board members that leave the Board must wait at least one year before being considered for any form of employment by the agency.

*\*\*Immediate family shall mean husband, wife, father, mother, brother, sister, son, daughter, grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-brother, step-sister, step-son, step-daughter.*

## CONFLICT OF INTEREST DISCLOSURE

Thames Valley Council for Community Action, Inc. requires full annual disclosure of potential conflicts of interest of all Board members. Each Board member is required to acknowledge and sign the following:

I, \_\_\_\_\_ do not have any business dealings with Thames Valley Council for Community Action, Inc. other than as a member of the Board of Trustees. Should circumstances change, I will notify the Chairman of the Board.

\_\_\_\_\_  
Signature of Board Member

\_\_\_\_\_  
Date